

CALL FOR APPLICATIONS

"Next step incoming" at the "di Toppo Wassermann" University School

The "di Toppo Wassermann" University School (hereinafter referred to as the "School") of the University of Udine invites applications for the "Next step incoming" program.

1. Program objectives and target audience

The program, organized as part of the "Educating Future Citizens" project funded by D.M. 291/2024 - National Recovery and Resilience Plan (PNRR), Mission 4 Education and Research, Component 1, Investment 3.4 "Advanced University Teaching and Skills" (CUP G27G24000180007), is aimed at students from universities and research centers in foreign countries interested in a short visit to the University of Udine and the "di Toppo Wassermann" University School to explore opportunities for Ph.D. studies.

2. Candidate requirements

Applicants must:

- be enrolled in a university or research center in a foreign country;
- identify a faculty member at the University of Udine who can serve as an academic advisor and is willing to explain the Ph.D. program to the candidate;
- submit a support letter signed by a faculty member from their home institution endorsing the application.

3. Candidate commitments

Candidates must:

- complete the visit according to the approved plan;
- participate in the debriefing session organized by the "di Toppo Wassermann" University School;
- submit a report on the experience using a predefined template provided by the School.

All insurance costs remain the responsibility of the candidates, except for those provided by law as the responsibility of the University.

4. Duration of Stay

The minimum duration of activities at the School is 3 days, and the maximum is 7 days.

All activities must be completed by October 31, 2025.

5. Financial contribution

Selected candidates will receive a lump-sum financial contribution as follows:

country of origin	daily rate for each day of activity at the School	additional allowance
Italy, Vatican City, San Marino	euro 500	euro 250
Countries listed below *	euro 500	euro 500
Other Countries	euro 500	euro 750

* Albania, Andorra, Armenia, Austria, Azerbaijan, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Hungary, Iceland, Ireland, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Moldova, Monaco, Montenegro, Netherlands, North Macedonia, Norway, Poland, Portugal, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Ukraine, United Kingdom.

The financial contribution will be provided upon submission of a report on the experience at the University/School, using a predefined template. This contribution covers all expenses related to the activities. No additional reimbursement requests can be made to the University or other entities.

6. Application submission

To apply, candidates must submit the following documents:

1. application form (template attached to this call for applications);
2. support letter signed by a faculty member from their home institution endorsing the application;
3. letter of availability signed by the academic advisor at the University of Udine, confirming their willingness to explain the Ph.D. program to the candidate;
4. curriculum vitae;
5. proposal outlining the activities to be carried out at the University of Udine and the "di Toppo Wassermann" University School, including motivations for the selection.

All documents must be sent via email to scuolasuperiore.EFC@uniud.it. Applications submitted through other means or with incomplete documentation will not be considered. Applications can be submitted on a rolling basis until May 19, 2025.

7. Evaluation of applications

The evaluation of eligibility of applications will be carried out by a committee appointed by the School director, based on the following criteria:

- quality of the proposal;
- consistency with the objectives of the call;
- declared commitment of the academic advisor at the University of Udine.

Applications, if admissible, will be accepted in the order in which they are presented until the funds made available by the Director's measure approving this announcement and any subsequent provisions have been exhausted.

8. Information and contacts

The administrative officer responsible for the procedure is Cristiana Martino (cristiana.martino@uniud.it). For further information, please contact the Secretariat of the "di Toppo Wassermann" University School at scuolasuperiore.EFC@uniud.it or call +39 0432 249636-0.

**"di Toppo Wassermann" University School
Director
Prof. Alberto Policriti**

APPLICATION FORM

Call for Applications "Next step incoming" at the "di Toppo Wassermann" University School

organized within the "Educating Future Citizens" project funded by
D.M. 291/2024 - National Recovery and Resilience Plan (PNRR),
CUP G27G24000180007

To the Director
"di Toppo Wassermann" University School
University of Udine
scuolasuperiore.EFC@uniud.it

I, [surname] _____ [name] _____,
born on [date] _____ in [country] _____,
[city/town] _____, province _____
residence [city/town] _____,
street/square _____, civic number _____,
tax code (if possessed) _____

REQUEST

To participate in the call for applications for "Next step incoming" program at the "di Toppo Wassermann" University School.

I DECLARE:

- to accept that all communications related to this call will be sent exclusively via email to the following address: [email] _____;
- to be a student enrolled at [University/Research Center] _____, located in [city] _____, street/square _____, telephone _____, email _____.

The proposed duration of my activities at the School is [minimum 3 – maximum 7] _____ days, during the period _____.

The final dates will be agreed upon with the Director of the "di Toppo Wassermann" University School. In any case, all activities must conclude by October 31, 2025.

I undertake to:

- complete the visit according to the approved plan;
- participate in the debriefing session organized by the "di Toppo Wassermann" University School;
- submit a report on the experience using a predefined template provided by the School.

Attachments:

1. support letter signed by a faculty member from the home institution endorsing the application;
2. letter of availability signed by the academic advisor at the University of Udine, confirming their willingness to explain the Ph.D. program to the candidate;
3. curriculum vitae;
4. proposal outlining the activities to be carried out at the University of Udine and the "di Toppo Wassermann" University School, including motivations for the selection.

Date: _____

Signature: _____